

WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC FACILITIES  
DISTRICT

Monday, December 14, 2020, 2:30 P.M.

Microsoft Teams Online Meeting

Dial: 1-360-663-5914  
Conf. Code: 328 401 979#

**REGULAR BOARD MEETING MINUTES**

Due to the COVID-19 pandemic, the PFD held this Regular Meeting of the Board of Directors as an online meeting in a manner consistent with guidance from the Attorney General's office. Members of the public desiring to leave public comment were directed to submit them to [curtisj@ballpark.org](mailto:curtisj@ballpark.org) at least 24 hours prior to the meeting start time. People attending the online meeting were provided the option to provide text comment during the meeting.

**CALL TO ORDER**

Board Chair Stacy Graven called the meeting to order at 2:32 p.m. pursuant to notice. Other board members joining the Microsoft Teams meeting: Paul Mar, Tim Burgess, Carol Nelson, Omar Riojas, Charles Royer and Chris Marr. Staff and consultants present: Joshua Curtis (Executive Director), Sharon Bruckart (Office Manager), Tom Backer (Legal Counsel), Pat Dunn (Legislative), and Lizanne Lyons (Land Use Policy). Also joining were Kevin Callan (retired PFD Executive Director), Fred Rivera (EVP and General Counsel at the Seattle Mariners), Trevor Gooby (SVP, Ballpark Operations at the Seattle Mariners), and Thomas Duffy, PE (Thornton Tomasetti). Carmela Ennis (King County Council staff) joined by phone.

**PUBLIC COMMENT**

No written public comment was received.

**APPROVAL OF MINUTES**

Before hearing a motion to approve the November 9, 2020 Board Meeting Minutes, Chair Graven identified a typographical error to be corrected. Member Mar then moved to approve the November 9, 2020 Board Meeting Minutes as corrected. Member Nelson seconded. Motion carried 7-0.

**BOARD BRIEFINGS**

**Approval of Board Resolution Recognizing Service of Kevin Callan (Stacy Graven)**

Chair Graven introduced Resolution 20-013 which recognizes the service of Kevin Callan, former PFD Executive Director. Chair Graven read the proposed Resolution into the record. Chair Graven then asked Kevin if he would like to make any comments. Kevin discussed his beginnings with the Club and how at first it seemed to be an overwhelming project with the PFD, but it turned out to be a very exciting experience. Kevin was proud of his record of a 23-year streak of clean audits for the PFD. Chair Graven then asked if other Board members would like to comment. Joshua Curtis first thanked Kevin for his assistance as well as wishing him well. Joshua also stated he has some big shoes to fill. Member Royer commented that he wrote a personal letter to Kevin and wanted to thank him for his personal help and guidance. Member Royer also commented that he was impressed with the relationship Kevin had built and

maintained over the years with the Club. Member Nelson commented that Kevin was here for her first tenure on the Board and when she rejoined the Board he is now leaving. Member Nelson enjoyed her working relationship with Kevin and wished him well. Member Mar also added that it was a pleasure working with Kevin and he will be missed. Chair Graven asked for a motion to approve the Board Resolution Recognizing the Service of Kevin Callan. Member Mar made the motion to approve the Resolution, seconded by Member Nelson. Motion carried 7-0.

#### Ballpark Roof Report (Thomas Duffy) PPT Presented

Thomas Duffy summarized his findings from the roof inspections of 2020, PPT attached. Member Mar asked if any of the issues they have found needed immediate attention. Trevor Gooby stated that the Mariners maintenance were currently working on some of the non-structural issues that were outlined in the report, one of which is a cleaning and painting project of the steel. Member Royer then asked if not using the roof this year due to the shortened season, would that have an effect on the life of the roof. Mr. Duffy stated that it should not have an effect.

#### Mayor's Industrial & Maritime Advisory Committee Update (Joshua Curtis)

Joshua Curtis gave an update on the Committee's work. After Joshua's update, Fred Rivera stated that the Mayor deciding not to run for reelection in 2021 could have an impact on the ultimate outcome. Member Royer noted that the Mayor's staff would still work to try and get things done. Joshua thanked Member Burgess, Member Mar and Member Riojas for their contribution to the committee.

#### Approval of PFD Staff Benefit Package (Stacy Graven)

Chair Graven introduced Resolution 20-014 to approve the PFD Staff Benefit Package. Joshua Curtis summarized the process he went through to select a retirement plan as well as healthcare coverage to present to the Hiring Committee for approval. He noted that the resolution and memo both incorrectly stated that the retirement plan would be a 403(b) plan. Instead, it will be a 457(b) plan. Member Nelson asked Legal Counsel Tom Backer if she should recuse herself from the vote because of her membership on the Board of the proposed dental insurance provider. Legal Counsel Backer stated she should. Member Riojas also then stated that the record should reflect that the Resolution will be amended to reflect the change of the Retirement Plan from a 403(b) plan to a 457(b) plan. Chair Graven asked for a motion to approve the Resolution for the PFD Benefit Plan. Member Burgess moved to approve the Resolution, seconded by Member Mar. Motion carried 6-0 with Member Nelson recusing herself.

#### Approval of Board 2021 Meeting Calendar (Stacy Graven)

Chair Graven introduced Resolution 20-015 to approve the Board 2021 Meeting Calendar. Chair Graven stated that the 2021 Meeting Calendar was distributed last month to Board Members for them to check for any conflicts. No conflicts were reported. Member Mar moved to approve the Resolution, seconded by Member Burgess. Motion carried 7-0.

#### Approval of PFD Logo Refresh (Joshua Curtis)

Joshua Curtis introduced Resolution 20-016 to approve the PFD Logo Refresh. Joshua Curtis asked if there were any questions or comments on the new logo. Member Marr asked if the domain name [www.washingtonstateballpark.org](http://www.washingtonstateballpark.org) was available for future use. Member Burgess did a quick search and found the domain name was available. After no further questions or comments Chair Graven asked for a motion to approve the Resolution of the PFD Logo Refresh. Member Nelson moved approval, seconded by Member Mar. Motion carried 7-0.

#### Review of Vouchers (Tim Burgess)

Member Burgess introduced Resolution 20-017 to approve the October and November Vouchers. Member Burgess stated that he had reviewed the vouchers and was recommending the resolution be adopted. Chair Graven asked for a motion to approve the Resolution 20-017. Member Mar moved approval, seconded by Member Nelson. Motion carried 7-0.

### **REPORTS**

#### Chair's Report

Chair Graven had nothing to report but asked Sharon Bruckart to send out hold the dates for 2021's Board meetings so Board members can get them on their calendars.

#### Executive Director's Report – Materials Included

Joshua Curtis summarized the Executive Director's report included in the Board packet.

Joshua informed the Board that the 2019 Audit was complete with no findings, extending the PFD's streak of clean audits to 23 years. Joshua thanked Sharon Bruckart for her efforts tracking down all the requests from the Auditor.

Joshua gave an update on the status of the Website redesign project. Member Burgess stated that he was impressed with the work done so far by Parallel Public Works.

Joshua summarized the next steps with Neighborhood Improvement Fund and what development of that would like in the future. Joshua stated that the Mariners will be a partner in the process and that the lease identified an advisory committee that will be formed with two PFD members and two Mariners members to discuss potential projects and expenditures.

### **EXECUTIVE SESSION**

There was no Executive Session.

### **ADJOURNMENT**

There being no further business before the Board, Chair Graven declared the meeting adjourned at 3:50 p.m.



Sharon Bruckart  
Recording Clerk



Stacy Graven, Chair  
Board of Directors, Public Facilities District