



**Washington State Major League Baseball
Stadium Public Facilities District**

[Microsoft Teams Meeting](#)

To call in:

+1 360-663-5914

Conference ID: 533 764 858#

August 10, 2020, 2:30 P.M.

Due to the COVID-19 pandemic, the PFD will be holding this Regular Meeting of the Board of Directors as an online meeting in a manner consistent with guidance from the Attorney General's office. Members of the public desiring to leave public comment should submit them to curtisi@ballpark.org at least 24 hours prior to the meeting start time. People attending the online meeting may provide text comment during the meeting; no verbal comments can be accommodated.

BOARD MEETING NOTICE & AGENDA

- A. Call to Order / Welcome** (Chair, Stacy Graven)
- B. Public Comment** (any written public comment received prior to the meeting will be summarized and read aloud)
- C. Approval of the Minutes**
 - 1. June 29, 2020, Regular Board Meeting Minutes
- D. Board Briefings and Potential Actions:**
 - 1. Stadium District Update and Next Steps
 - a. Maker's Spaces, Energy District, and Partnerships (Joshua Curtis)
 - b. Proposed Resolution 20-006 – Ratification of Contract with CollinsWoerman (Charley Royer)
 - 2. Historic South Downtown CPDA Funding Discussion (Joshua Curtis)
 - 3. Review of Vouchers (Tim Burgess)
 - a. Proposed Resolution 20-007 – Approval of Vouchers
 - 4. Website Redesign Resolution (Carol Nelson)

- a. Proposed Resolution 20-008 – Ratification of Contract with Parallel Public Works

E. Reports

- 1. Chair's Report (Stacy Graven)
- 2. Executive Director's Report (Joshua Curtis)
 - a. Office Manager: Hiring Update
 - b. Year-to-Date Budget
 - c. Final Cap-Ex Plans Due - Reminder

- F. Executive Session:** The Board will meet in Executive Session to “review contract performance of publicly bid contracts” RCW 42.30.110 (1)(d) and/or to discuss with legal counsel real estate lease matters and/or “potential litigation to which the agency . . . is, or is likely to become, a party, where public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency” RCW 42.30.110 (1)(i). Formal Board action is not anticipated following the Executive Session.

G. Adjournment

#

WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC FACILITIES
DISTRICT

Monday, June 29, 2020, 2:30 P.M.

Microsoft Teams Online Meeting

Dial: 1-360-663-5914
Conf. Code: 970 610 083#

REGULAR BOARD MEETING MINUTES

Due to the COVID-19 pandemic, the PFD held this Regular Meeting of the Board of Directors as an online meeting in a manner consistent with guidance from the Attorney General's office. Members of the public desiring to leave public comment were directed to submit them to curtisj@ballpark.org at least 24 hours prior to the meeting start time. People attending the online meeting were provided the option to provide text comment during the meeting; no oral comments were accommodated.

CALL TO ORDER

Board Chair Stacy Graven called the meeting to order at 2:34 p.m. Board members joining the Microsoft Teams meeting: Paul Mar, Tim Burgess, Carol Nelson, Omar Riojas, Charley Royer. Staff present on the Microsoft Teams meeting: Joshua Curtis (Executive Director) and Tom Backer (Legal Counsel). Also joining on-line were Fred Rivera, EVP and General Counsel at the Seattle Mariners; Trevor Gooby, VP of Ballpark Operations at the Mariners; Dan Barrett, Executive Vice President at CAA ICON; Bryan Slater, Strategic Advisory Director at CAA ICON; and Bob Christofferson, retired Head Groundskeeper for the Seattle Mariners. Joining by phone was Pat Dunn (Legislative).

Chair Graven announced two revisions to the proposed agenda: adding a briefing by Trevor Gooby on the Mariners plan to reopen T-Mobile Park, and moving the resolution recognizing Bob Christofferson to the first agenda item.

PUBLIC COMMENT

No written public comment was received.

APPROVAL OF MINUTES

Chair Graven asked for a motion to approve the May 10, 2020 Regular Board Meeting Minutes. Charley Royer moved to approve minutes, seconded by Paul Mar. Motion carried 6-0.

BOARD BRIEFINGS/ACTION

Recognizing Bob Christofferson

Charley Royer read the Proposed Resolution 20-004, which recognizes Bob Christofferson, aka "The Sodfather," for his 20 years of service to the Mariners. Charley described Bob as "the best in the business," and he noted Bob's dedication and love for his job, as well as his innovation, having developed a new way of cutting grass that led to less variability in how the baseball rolled in the outfield. Charley Royer moved approval of the resolution and Carol Nelson seconded. The resolution was approved unanimously. Bob thanked Charley and the PFD for

their service and appreciated the recognition. Joshua Curtis stated that the PFD would be framing the signed resolution and sending it to Bob. The board thanked Bob for his service once again and Bob left the meeting.

Board member Chris Marr joined the meeting at 2:40 p.m.

Seattle Mariners – Preparing T-Mobile Park for New Season

Trevor Gooby briefed the board on the actions being taken by the Mariners to prepare for “Summer Camp” at the ballpark and the 2020/21 MLB season. Players have been arriving starting this past weekend. Before they are allowed at the park, they are required to do a saliva and antibody test. Players are required to “report” to the team by July 1, with actual practice starting on July 3. Training camp will take place at T-Mobile Park through July 22 and they currently anticipate a July 23/24 start to the season.

During training, the following tiers have been put in place to guide who is allowed in the ballpark:

- Tier 1 – Players and coaches, allowed on field and in the clubhouse (100 people)
- Tier 2 – Secondary staffing, with limited access to field and clubhouse space. (40 people)
- Tier 3 – Support staff, including housekeeping, security, maintenance, no contact allowed with players (150 people)

Once the season starts, the media will also be allowed, though they will use separate entrances. At this point, half of team (taxi squad) goes down to Tacoma and practices at Cheney Stadium, with similarly stringent rules in place.

The Mariners have been working closely with the State, County, and City officials, and have received the necessary approvals to begin play.

Chris Marr asked if there was a formal process at the State level.

Trevor answered that they have been working closely with Jon Snyder, a senior policy advisor to the Governor’s office, and that the State has allowed the Mariners to bypass the COVID-19 phased reopening approach with the approval of both the MLB health and safety plan and the venue health and safety plan. Trevor noted that the State has been strict, but a good partner to work with on the reopening. The Mariners have also been working closely with Seattle-King County Public Health. Trevor stated that the Mariners would be conducting a walk-through of T-Mobile Park with State, County, and City officials and staff on June 30.

Carol Nelson asked if the Mariners will be piping in crowd noise and music. Trevor said they were looking at a number of innovative ways to keep the games as interactive as possible, including the music, but also using the scoreboard in new ways.

Chris Marr asked if the Mariners would be banning expressions of celebration that involved bodily contact.

Trevor replied that the Mariners are being very careful. For instance, they have told players not to hang out at clubhouse when they are at the ballpark. It is hard to retrain players on how to celebrate, but there will be staff present to remind players of social distancing guidelines.

Tim Burgess asked if this meant the broadcast team will be going to Bellevue for out-of-state games. Trevor said that the radio team will be in the radio booth at T-Mobile park, where they will watch the game, but the TV team will go to Bellevue for broadcasting.

Chris Marr noted a recent article that raised concerns about how teams would handle players who test positive for COVID 19.

Trevor responded that if a player does test positive, they will need to have two consecutive negative tests, 72 hours without symptoms, and a doctor's approval before they can return to the ballpark.

2021 Cap Ex Plan Analysis PPT Presentation (Bryan Slater, CAA ICON)

Bryan Slater presented CAA ICON's analysis of the Mariners' provisional 2021 Cap Ex Plan and Rolling 10-Year Capital Improvement Plan, attached as a PPT to the board packet.

2021 Cap Ex Plan – PFD Review (Paul Mar)

Paul Mar stated that he had been working with CAA ICON, the Mariners, Tom Backer, and Joshua Curtis in the review of the Mariners' preliminary Cap Ex and 10 Year plans. He stated that he recommends the board grant preliminary approval to their plan and that the letter the PFD will submit to the Mariners will outline the additional information required for the final submission on September 1, 2020.

2021 Cap Ex Plan Preliminary Approval Draft Letter (Joshua Curtis)

Joshua Curtis noted that the board had reviewed a draft of a letter providing the board's approval for the Mariner's preliminary Cap Ex and Rolling 10-year plans. Submission of the final plans will be due to the PFD by September 1, 2020. Tim Burgess moved that the board approve the draft letter, subject to revisions reviewed and approved by the Board Chair. Carol Nelson seconded. Motion approved, 7-0.

Mayor's Industrial and Maritime Stakeholder Committee Review

Chair Graven asked Joshua to brief the Board on the Mayor's Industrial and Maritime Stakeholder Task Force. Joshua provided to board members a verbal briefing of the written update, attached to the board packet. Charley Royer additionally briefed the board on the June 10th meeting of the Mayor's Maritime and Industrial Advisory Group, stating that the group was reconvened to discuss the impacts of COVID-19 to the maritime and industrial communities and identify next steps for the committee. The Mayor wants to reposition the committee to address economic recovery, but it was not clear what next steps are. Charley and others urged the City to continue the groups' work. He also described the principles that the PFD's Stadium District Task Force developed during the two-month hiatus of the group and that these will serve as a foundation for work moving forward.

Review of Vouchers

Tim Burgess introduced Resolution 20-005 for the approval of vouchers. Carol Nelson moved to approve Resolution 20-005, seconded by Chris Marr. The resolution was approved 7-0.

REPORTS

Chair's Report

Chair Graven noted that the board still needed to recognize Kevin Callan for his 23 years of service at the PFD.

Executive Director Report

Joshua summarized the Executive Director report, included in the board packet.

EXECUTIVE SESSION


The Board entered Executive Session for the reasons stated in the agenda. The session was anticipated to last 30 minutes. The PFD entered Executive Session at 3:48 p.m. and ended at 4:11 p.m.

ADJOURNMENT

There being no further business before the Board, Chair Graven declared the meeting adjourned at 4:12 p.m.



Joshua Curtis
Recording Clerk



Stacy Graven, Chair
Board of Directors, Public Facilities District

Stadium District

Status Update and Opportunities

PFD Board of Directors Regular Meeting

August 10, 2020

Context

- Create a vibrant, safe neighborhood around the two stadiums
- Comprehensive plan amendment needed to establish a “Stadium District” designation.
- Mixed use zoning to protect maritime and industrial uses; encourage new light industrial maker’s businesses, workforce housing, a small urban park, retail, and other synergistic uses.



Mayor's Industrial & Maritime Advisory Group

- Last meeting: June 10, 2020
- Next meeting: TBD
- Goal to hold several more meetings in the fall, make recommendations and potential action in Q1 2021.
- Shift in focus to post-COVID economic recovery and racial justice

Stadium District offers **immediate opportunities to:**

- Launch Post-COVID economic recovery
- Promote equitable community development
- Protect and enhance Seattle's industrial and maritime sectors
- Create a vibrant, safe neighborhood around the stadiums

Stadium District principles

- Incentivize light industrial through Maker's spaces.
- Incorporate workforce development resources
- Boundaries stay essentially unchanged
- Preserve transportation corridors for adjacent maritime/industrial
- Limited Workforce and affordable housing
- Sustainable practices (e.g. adaptive reuse, energy district)
- Combine mixed use with protective zoning (e.g. no big box stores)

Maker's Spaces

MAKERSPACE

Foster vibrant districts that support a mix of local manufacturing, production, arts and a sense of place

"Let's protect small business and create a broad range of jobs."
Stakeholder

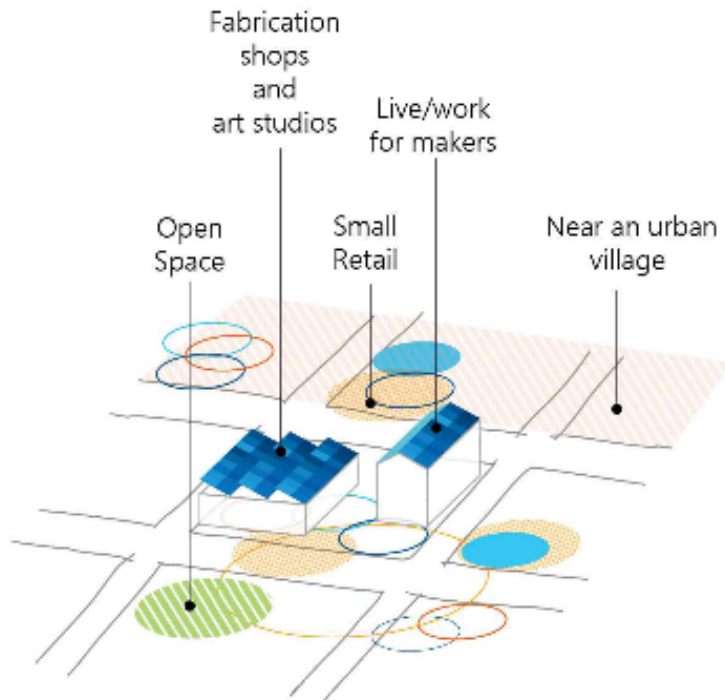
"We need more live/work opportunities for hybrid light industrial and residential."
- Stakeholder

MAKERSPACE

Foster vibrant districts that support a mix of local manufacturing, production, arts and a sense of place

Challenges

- Some industrial adjacent to urban villages with large residential populations
- Environmental impacts on nearby residents
- Uncomfortable for pedestrians, cyclists, or transit riders
- Strong demand for workforce housing near jobs, but housing is not allowed



A mix of small-sized production spaces, artisan spaces, and retail spaces that encourage making uses and cooperation may be a good fit in industrial areas near urban villages.

"Seattle used to be a place to find affordable space and start a business. Let's recreate that."
- Stakeholder

Opportunities

- A mix of small-sized production spaces, artisan spaces, and ancillary retail spaces
- Improve environmental health
- Improve enforcement of environmental protections
- Leverage the industrial aesthetic, including adaptive reuse
- Conducive and safe for non-motorized transportation
- Allow a limited amount of workforce or affordable housing (subject to rigorous criteria)



MAKERSPACE

Foster vibrant districts that support a mix of local manufacturing, production, arts and a sense of place



How would we support the concept?

- Explore a new Maker Space zone
- Example areas could include the stadium district and north portion of SODO, Georgetown and South Park adjacent areas, and northeast Ballard.
- Combine resources and supports from Office of Economic Development, and Office of Arts and Culture to support small business and art spaces.



What Are Other Cities Doing? Some Examples...

Portland, Oregon

Central Eastside Industrial District



Primary zoning –
Industrial/Commercial Residential
Mixed-Use at main street corridors
and bridgeheads
District prioritizes job growth,
protects existing industrial users, and
allows more residential

Portland, Oregon

Pearl District



299 acres
Over 5300 residential
units
Originally
warehouses/industrial
and railyards
Includes North Park
blocks and three new
parks

Denver, Colorado

River North Art District (RiNo)

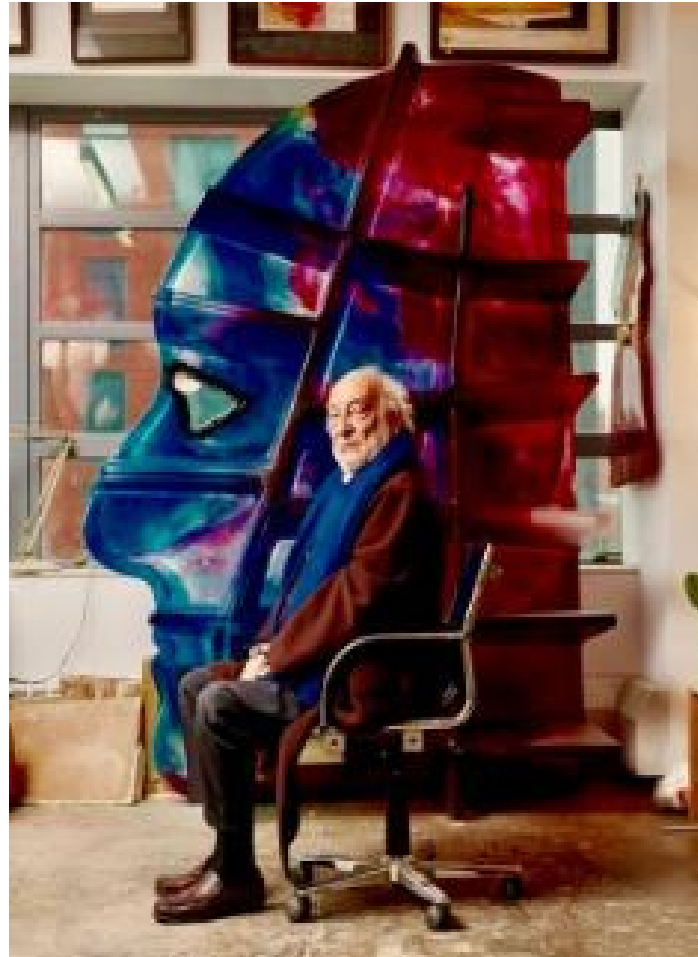


640 acres
Transitioning from heavy
industrial uses to mixed-
use, creative and cultural
district
Affordable housing
provision tied to height
incentives



Brooklyn, New York

Maker's Space



"The ever-expanding campus is a maker empire of hundreds of artisans, artists and manufactures, all doing their own things."



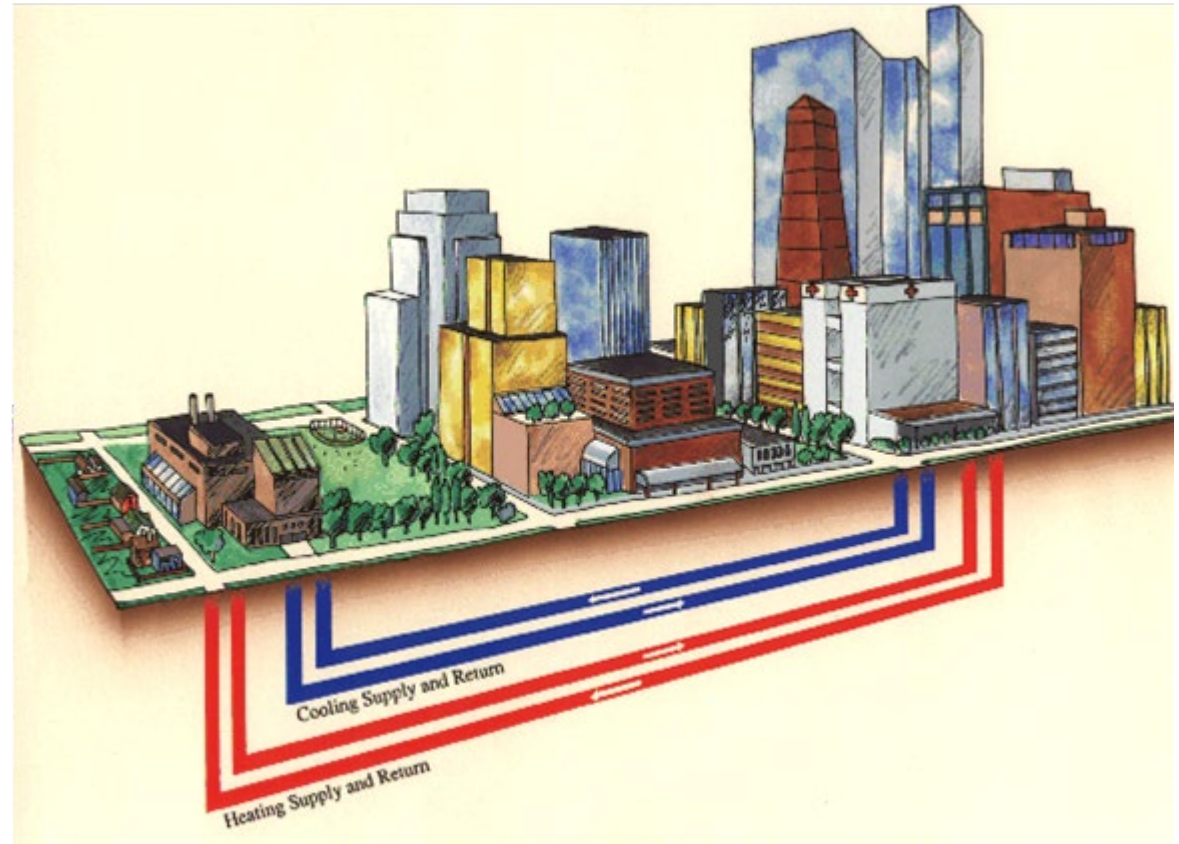
How to make it happen here

- Amend Seattle's Comprehensive Plan to create a new Stadium District land use classification and/or Maker's District zone which allows limited residential and lodging.
- Subsequently, review current zoning for the stadium area in Seattle's Land Use Code to determine what changes might need to be made to emphasize workforce housing; incentivizing maker's space light industry and job development; and, sustainability.
- Conduct a SODO transportation analysis as part of a supplemental EIS process.
- Bring together community partners to address the needs of communities of color and those in disadvantaged circumstances so that we're achieving equitable development.

Stadium Energy District

Energy District System

Centralized energy
source efficiently
heats/cools
buildings within a
defined geography



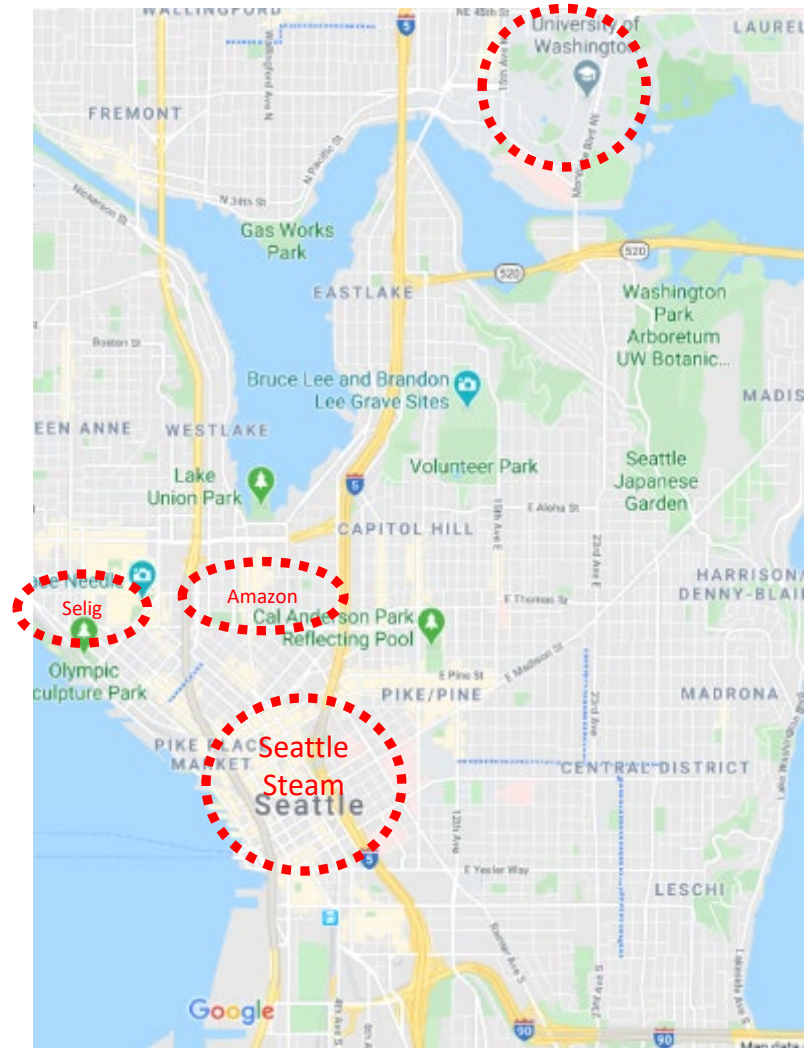
Energy Districts in Seattle

Current

- Seattle Steam
- Amazon Headquarters
- University of Washington campus

Planned

- 3131 Elliott – Martin Selig



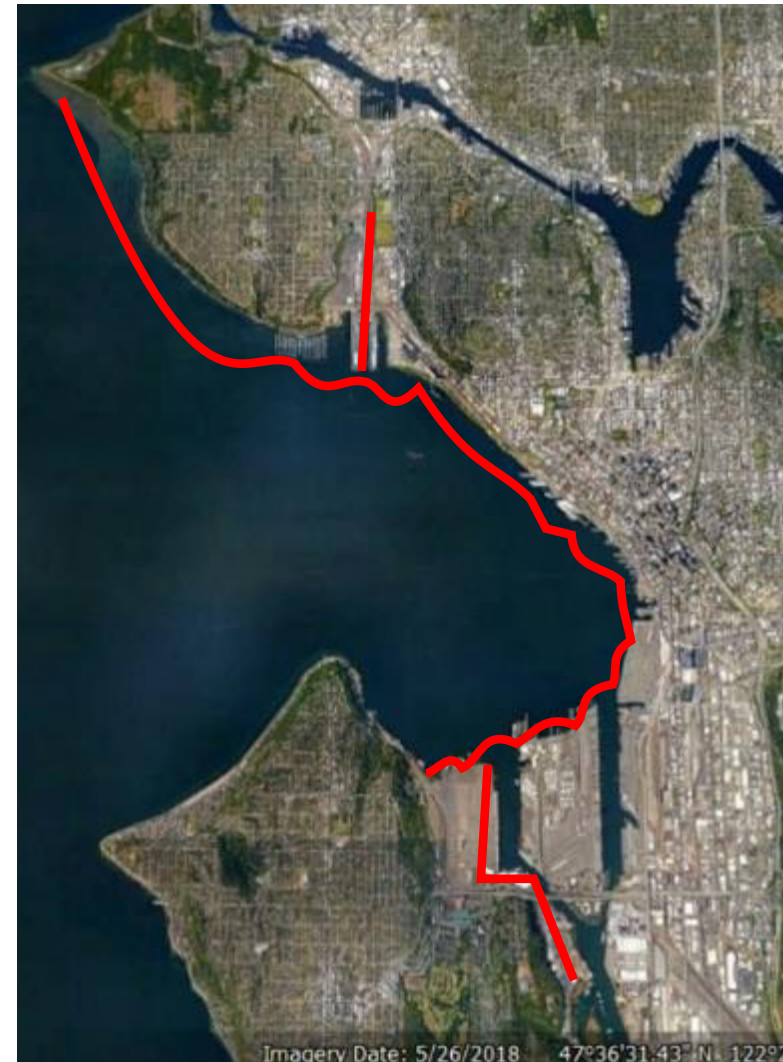
Elliott Bay Interceptor (EBI)

- Thermal heat source
- First discussed in mid-2000s
- Technology feasible, but not business case (at the time)
- Alignment with Port electrification process could improve business case and align interests



Port of Seattle Electrification

- Plan to bring clean energy to the Port and other Seattle waterfront facilities
- Strategies to provide sufficient clean electricity to: reduce emissions, reduce costs, and provide reliable and resilient energy over next 30 years.
- Modernized electricity grid
- Decarbonization of maritime and other waterfront industries



Opportunity to Leverage Systems

Port of Seattle Electrification
+
Elliott Bay Interceptor Thermal
Backbone
+
Stadium District



Opportunity to Build Partnerships

- **Opportunity:** Bullitt Foundation and Center for Sustainable Infrastructure (CSI) co-host value planning exercise to identify opportunities for shared energy infrastructure in future Makers District.
- **Partners:** Port of Seattle, City Light, Office of Planning and Community Development, Stadium District stakeholders
- **Process:**
 - Identify partners
 - Background document
 - Virtual tour and workshop to identify shared values
 - Sub-group of experts refine concepts
 - Reconvene, identify feasibility, timeline, funding options, and next steps
- **Timing:** November 2020
- **Funding:** Total cost is \$100K, allocated amongst partners equitably.

1 **August 10, 2020**

Proposed No.: 20-006

2 RESOLUTION NO. 482

3 A RESOLUTION of the Board of Directors of the Washington State Major
4 League Baseball Stadium Public Facilities District authorizing the Executive
5 Director to enter into a services contract with CollinsWoerman for the creation
6 of materials describing Maker's Spaces and an Energy District.

7 WHEREAS, pursuant to Chapter 36.100 RCW, as amended, the Washington State
8 Major League Baseball Stadium Public Facilities District (the "District"), has been created
9 and possesses all the powers of a public facilities district; and

10 WHEREAS, pursuant to RCW 36.100.010(5), RCW 36.100.180 and other
11 provisions of state law, the District has broad powers to enter into contracts for materials,
12 work and services necessary for the operations of a ballpark; and

13 WHEREAS, District Resolutions authorize the Executive Director to contract for
14 professional services, subject to ratification by the District Board; and

15 WHEREAS, all contracts in excess of \$50,000, regardless of how procured,
16 require Board approval or ratification; and

17 WHEREAS, the District has supported the Stadium District Plan, which
18 contemplates an amendment to the City of Seattle Comprehensive Plan to establish a
19 Stadium District; and

20 WHEREAS, the creation of materials describing Maker's Spaces and an Energy
21 District are supportive of the effort to secure a City of Seattle Comprehensive Plan
22 amendment; and

23 WHEREAS, CollinsWoerman has provided services related to the creation of
24 materials describing Maker's Spaces and an Energy Districts to the District in the past;
25 and

26 WHEREAS, the Executive Director will contract with CollinsWoerman in order to
27 update and create new materials describing Maker's Spaces and an Energy District into
28 the District's proposal to amend the City of Seattle Comprehensive Plan amendment; and

29 WHEREAS, the Board finds that it is in the best interest of the District and
30 consistent with the District's procurement procedures and policies to authorize the
31 Executive Director's contracting with CollinsWoerman for these services.

32 NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS
33 OF THE WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC
34 FACILITIES DISTRICT AS FOLLOWS:

35 Section 1. The Executive Director's retention of the consulting firm of
36 CollinsWoerman to provide materials describing Maker's Spaces and an Energy District
37 for the District is hereby authorized.

38 PASSED by a vote of 7 to 0 this 10th day of August 2020.

39
40 BOARD OF DIRECTORS
41 WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC
42 FACILITIES DISTRICT



43 _____
44 Stacy Graven, Chair
45

ATTEST:


45 _____
Clerk

August 10, 2020

Proposed No.: 20-007

RESOLUTION NO. 483

A RESOLUTION to approve payment vouchers.

WHEREAS, pursuant to the provisions of Chapter 36.100 RCW, as amended, the Washington State Major League Baseball Stadium Public Facilities District (“District”) has been created and possesses all the powers of a public facilities district; and

WHEREAS, Resolution No. 478 [Proposed No. 20-002] appointed the District Executive Director, Joshua Curtis, as Auditing Officer; and

WHEREAS, Resolution No. 449 [Proposed No. 15-006] designated the Board Chair or the Chair’s designee to review and approve payment vouchers, subject to final review and approval by the Board; and

WHEREAS, Board member Tim Burgess has been designated by the Board Chair to review and approve payment vouchers; and

WHEREAS, the Auditing Officer and Board member Burgess have reviewed and approved ballpark vouchers #20200610141715, 20200610151127, 20200624154720, and Mariners Capital Expenditure Reimbursement Electronic Transfer dated June 17, 2020; etc., as summarized as follows:

<u>June 2020</u>	
<u>Classification</u>	<u>Amount</u>
1. Legal & Administrative	\$43,830
2. <u>PFD Capital Expenditures</u>	<u>\$1,434,230</u>
TOTAL FOR THE PERIOD	\$1,478,060

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC FACILITIES DISTRICT AS FOLLOWS:

Vouchers #20200610141715, 20200610151127, 20200624154720, and Mariners Capital Expenditure Reimbursement Electronic Transfer dated June 17, 2020; etc. as reviewed by the Auditing Officer and Board designee (monthly summaries attached) are hereby approved.

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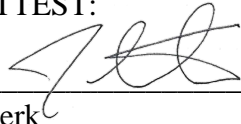
PASSED by a vote of 7 to 0 this 10 day of Aug, 2020.

BOARD OF DIRECTORS
WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM
PUBLIC FACILITIES DISTRICT



Stacy Graven, Chair

ATTEST:



Clerk

1 **August 10, 2020**

Proposed No.: 20-008

2 RESOLUTION NO. 484

3 A RESOLUTION of the Board of Directors of the Washington State Major
4 League Baseball Stadium Public Facilities District ratifying and authorizing
5 the Executive Director to enter into a services contract with Parallel Public
6 Works for a website redesign and logo refresh.

7 WHEREAS, pursuant to Chapter 36.100 RCW, as amended, the Washington State
8 Major League Baseball Stadium Public Facilities District (the "District"), has been created
9 and possesses all the powers of a public facilities district; and

10 WHEREAS, pursuant to RCW 36.100.010(5), RCW 36.100.180 and other
11 provisions of state law, the District has broad powers to enter into contracts for materials,
12 work and services necessary for the operations of the ballpark; and

13 WHEREAS, District Resolutions authorize the Executive Director to contract for
14 professional services, subject to ratification by the District Board; and

15 WHEREAS, all contracts in excess of \$50,000, regardless of how procured,
16 require Board approval or ratification; and

17 WHEREAS, consistent with the District's procurement process and RCW
18 36.100.180, the Executive Director requested proposals from firms for consulting services
19 for a website redesign and logo refresh; and

20 WHEREAS, notice of this RFP was duly published as required in the Daily
21 Journal of Commerce on June 1 and 9, 2020 and was distributed to multiple consulting
22 firms with known expertise in website redesign and logo refresh services for public and/or
23 non-profit agencies; and

24 WHEREAS, nineteen (19) consulting firms responded to the RFP: Sprout
25 Partners, 1212 Design, Business Marketing Solutions Group, Ameex Technologies
26 Corporation, SiteCrafting, Trinity, Park Circle Technologies, Creative Arcade, Mobikasa,
27 Nandaan, WCS Custom Solutions, Grova Creative, Unified Development, LRS Web
28 Solutions, Parallel Public Works, Invasion Digital Media, Hornsby Design, DEV.co, and
29 1205 Marketing; and

30 WHEREAS, the District's legal counsel, Tom Backer, reviewed the initial round
31 of applications and met with Board members Carol Nelson and Chris Marr to review and
32 evaluate the highest ranked written responses received; and

33 WHEREAS, Board members Stacy Graven, Carol Nelson, and Chris Marr,
34 supported by the District's legal counsel, Tom Backer, and the District's Executive
35 Director, Joshua Curtis, held interviews with two finalists; and

36 WHEREAS, Board members Stacy Graven, Carol Nelson, and Chris Marr, based
37 on the written proposals and interviews, recommended that Parallel Public Works be
38 retained to provide website redesign and logo refresh services to the District; and

39 WHEREAS, the Executive Director was directed to develop a contract between
40 the District and Parallel Public Works consistent with the scope identified in the RFP; and

41 WHEREAS, the Board finds that it is in the best interest of the District and
42 consistent with the District's procurement procedures and policies to ratify and authorize
43 the Executive Director's contracting with Parallel Public Works for these services.

44 NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS
45 OF THE WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC
46 FACILITIES DISTRICT AS FOLLOWS:

47 Section 1. The Executive Director's retention of the consulting firm of Parallel
48 Public Works to provide website redesign and logo refresh services for the District is
49 hereby ratified and authorized.

50 PASSED by a vote of 7 to 0 this 10th day of August 2020.

51
52 BOARD OF DIRECTORS
53 WASHINGTON STATE MAJOR LEAGUE BASEBALL STADIUM PUBLIC
54 FACILITIES DISTRICT



Stacy Graven, Chair

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56 ATTEST:
57


Clerk



Washington State
Major League Baseball Stadium
Public Facilities District

August 10, 2020 PFD Regular Board Meeting Executive Director Report

Highlights

Office Manager Hire – Status Update

- Hiring part-time office manager position.
- Duties will primarily be bookkeeping, filing, monthly invoice/voucher requests, board support, and other administrative tasks as necessary.
- Posted the job application in June, closed in mid-July.
- Used LinkedIn, but also sent out to an email distribution list with focus on communities of color shared by Human Resources at United Way-King County.
- Of 19 applicants, seven were invited to interview. Held five interviews.
- Currently checking references for two final candidates. Anticipate having an offer out by mid-week and bringing someone on board by September 2020.

Other

- Developed new format for the Operating Budget and identified YTD budget vs. actuals using 2020 proposed budget that Kevin presented to board in late-2019.
- Initiating website and logo work with Parallel Public Works this week. ED to bring back an estimated completion date to September board meeting.
- Mariners are on track to provide the final 2021 Ballpark Management and Operations Plans by September 1.
- ED to work with CAA/ICON and Paul Mar to present on initial findings in September, but final action anticipated at October 26 board meeting.

PFD Operations Budget - 2020 YTD

Budget entered through June 30, 2020	Budget	Actual	Variance (Under)/Over Budget	Notes
Operating Cash Balance (Beginning)	2,650,000	2,652,044	2,044	
<u>Income</u>				
Mariners Rent	751,500	766,500	15,000	
Restaurant Tax		4,768	4,768	
Interest Income	35,348	27,395	(7,953)	
Total Income	786,848	798,663	11,815	
		-		
<u>Expense</u>				
Salaries/Benefits				
Salaries	108,000	72,791	(35,209)	1
Benefits		7,345	7,345	
Payroll Taxes		4,321	4,321	
Total	108,000	84,457	(23,543)	
Professional Services				
IT Support / Websites/ Domains	12,000	5,539	(6,461)	
Accounting/Auditing	10,000	-	(10,000)	2
Consultants	182,700	107,190	(75,510)	3
Reimbursements		(23,575)	(23,575)	4
Payroll Services		75	75	
Bank Fees		703	703	
Legal Fees	100,000	101,961	1,961	
Subtotal	304,700	191,892	(112,808)	
General & Administrative				
Equipment	12,000	2,686	(9,314)	
Supplies		1,239	1,239	
Dues & Subscriptions		315	315	
Meeting & Board Exp	3,000	1,700	(1,300)	
Insurance	32,850	-	(32,850)	5
Telephone & Wireless		1,009	1,009	
Cleaning & Maintenance		1,105	1,105	
Travel	24,000	-	(24,000)	6
General & Administrative - Other		976	976	
Subtotal	71,850	9,030	(62,820)	
Total Expense	484,550	285,379	(199,171)	
		-		
Net Operating Income	302,298	513,283	210,986	
		-		
Operating Cash Balance (Ending)	2,952,298	3,165,328	213,030	

PFD Operations Budget - 2020

Budget vs. Actual Notes

- 1. Salaries:** ED and Admin both started later than budgeted
- 2. Accounting:** Invoice to be paid in August
- 3. Consultants:** \$75K budgeted for "O&M Review" and not contracted
- 4. Reimbursements:** Original budget represented Lizanne Lyons budget after 50% reimbursements by PSA. New budget separates reimbursements into separate line item.
- 5. Insurance:** \$12K of 2020 Insurance paid in Dec 2019
- 6. Travel:** \$24K budgeted but not used (COVID)

PFD Capital Projects Budget - 2020 YTD

Budget entered through July 31, 2020

Jan-July

Cap Ex Cash Balance (Beginning)	12,835,170
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Sources of Funds

Mariner Required Contribution	3,321,500
Parking Tax	199,504
Admissions Tax	519,174
Mariner Revenue Sharing	118,440
Mariner Additional Contribution	-
PFD Contribution from Rent	-
Interest	104,794
Total	4,263,412

Uses of Funds

2020 Cap Ex Projects	12,962,885
Total	12,962,885

Cap Ex Cash Balance (Ending)	4,135,696
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PFD Neighborhood Improvement Budget - 2020 YTD

Budget entered through June 30, 2020

Jan-Jun

NIF Cash Balance (Beginning)	4,361,856
PFD Discretionary Contribution	
Interest	41,209
NIF Cash Balance (Ending)	4,403,066

NOTE: This budget will be expanded to include projects as identified